



King County

King County
Meeting Agenda

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

King County Ferry Board Executive
Committee

*Boardmembers: Dow Constantine, Chair; Jane Hague, Vice-Chair; Bob Ferguson; Julia
Patterson*

Southwest Conference Room October 27, 2008

SPECIAL MEETING

The meeting will convene 15 minutes after the conclusion of the King
County Council meeting

1. Call to Order
2. Roll Call
3. Approval of Minutes of September 26, 2008

Action Items

4. Approval of Invoices
5. Letter to Governor Regarding State Funding Commitment of \$8.5 million for Ferry District
6. Approval of Scope of Work to King County ILA for Demonstration Projects Technical Work



*Sign language and communication material in alternate formats can be arranged given sufficient notice (296-1000).
TDD Number 296-1024.*

ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.



Briefings

7. **FD Briefing No. FD08-B05**
Update on Seacrest Park Interim Dock Improvements

8. **FD Briefing No. FD08-B08**
Percent for Art policy

9. **FD Briefing No. FD08-B09**
Ferry District 2009 Budget, Service Plan, Fares, Levy, Bonding

10. **Manager Reports**

Marine Division Manager

Executive Director

11. **Adjournment**

The King County Ferry District is a special purpose government created to provide passenger ferry service in King County. The Board is composed of the members of the King County Council as ex officio members.

The Clerk of the King County Council provides administrative services to the District.



King County
Meeting Proceedings

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

King County **King County Ferry Board Executive Committee**

Boardmembers: Dow Constantine, Chair; Jane Hague, Vice-Chair; Bob Ferguson; Julia Patterson

Southwest Conference Room

September 26, 2008

10:30 AM

DRAFT MINUTES

SPECIAL MEETING

1. **Call to Order**

The meeting was called to order at 10:45 a.m.

2. **Roll Call**

Present: Ms. Patterson, Mr. Constantine and Mr. Ferguson
Excused: Ms. Hague

3. **Approval of Minutes of September 8, 2008**

Ms. Patterson moved approval of the minutes of September 15, 2008. The motion passed unanimously.

Briefing

4. **FD Briefing No. FD08-B03**

Demonstration Projects -- Update

Kris Faucett, Cocker Fennessy, briefed the committee and led a discussion of a vision and goals for the Ferry District, using the 2007 business plan as a basis for discussion.

Mike Anderson, KPPF, answered questions of the committee.

Bill Greene, director, King County Marine Division, answered questions of the committee.

Kjris Lund, Executive Director, answered questions of the committee.

Andy Bennett, KPPF, answered questions of the committee.

5. **FD Briefing No. FD08-B07**

Budget Update

Ms. Lund briefed the committee on the appropriation request before the King County Council.

John Resha, King County Council staff, answered questions of the committee.

6. **Adjournment**

The meeting was adjourned at 11:58 a.m.

The King County Ferry District is a special purpose government created to provide passenger ferry service in King County. The Board is composed of the members of the King County Council as ex officio members.

The Clerk of the King County Council provides administrative services to the District.

Approved this _____ day of _____.

Clerk's Signature

AGENDA KING COUNTY FERRY DISTRICT EXECUTIVE COMMITTEE

October 27, 2008

1:30 p.m.

SW Conference Room, 12th Floor

King County Courthouse

516 Third Avenue

Seattle, WA 98104

1. Call to Order
2. Approve Minutes
3. Action Items
 - Approval of Invoices
 - Letter to Governor Regarding State Funding Commitment of \$8.5 million for Ferry District
 - Approval of Scope of Work to King County ILA for Demonstration Projects Technical Work
4. Briefings
 - Update on Seacrest Park Interim Dock Improvements
 - Percent for Art policy
 - Ferry District 2009 Budget, Service Plan, Fares, Levy, Bonding
5. Manager Reports
 - Marine Division Manager
 - Executive Director
7. Adjourn

KING COUNTY

FERRY DISTRICT

516 Third Avenue | Room W 1039 | Seattle, WA 98104
206.296.1020 | info@kingcountyferries.org
www.kingcountyferries.org

October 2008

Invoice Summary

King County Marine Division

August 1-31, 2008 Operating \$210,721.42

KPFF

August 1-31, 2008 Demonstration Project Background Information \$4,084.25

Inslee Best

September 1-30, 2008 \$1,961.00

Lund Consulting, Inc.

September 1-31 Management and Communications \$29,823.69

Board of Supervisors: Julia Patterson, Chair ; Jane Hague, Vice Chair ; Dow Constantine
Reagan Dunn ; Bob Ferguson ; Larry Gossett ; Kathy Lambert ; Larry Phillips ; Pete von Reichbauer
Executive Director: Kjristine Lund

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King County Ferry District Budget Report

King County Ferry District Fund	2008 Supplemental Budget	September 2008	Billed to Date	Budget Authority Remaining
Revenue				
Estimated Property Tax Receipts	18,203,552			
Total Revenue	18,203,552			
Marine Division Operations				
Operating Costs - Start-up and Phase 1 Shuttle Service	325,641		0	0
Contract Argosy - Elliott Bay Water Taxi	402,625	63,973	169,429	428,293
Contract WSF	883,126	8,820	0	233,196
Management & Support			0	883,126
Marine Division Direct Labor	279,215	83,362	108,165	0
Advertising and Promotion			5,370	171,050
Demonstration Project Technical Analysis	150,000		0	0
Marine Division Consulting Support	499,331	54,566	0	499,331
Engineering Services	79,326		0	79,326
Office Expense - phone, supplies	48,000		15,981	32,019
Memberships	5,000		0	5,000
Overhead	173,161		0	173,161
Leases & Equipment	27,640		0	93,640
Payment for 2007 Services (August 1 - December 31)	41,077		41,077	0
Total Marine Division Operations	2,914,142	210,721	340,022	2,598,142
Marine Division Capital Program from District Revenue				
Capital Acquisitions & Construction			0	0
Vessels	346,000		0	317,193
Terminals			0	0
Tie-up Site	198,000		0	337,923
Seattle Terminal	307,000		0	2,288,824
Vashon Terminal	123,000		0	787,956
Seacrest Terminal	420,000		0	380,996
Demonstration Projects			0	0
Planning & Engineering			0	0
Management & Support			0	0
Total Marine Division Capital	1,394,000			
Reserve for Capital Commitments	13,433,410		0	10,471,133
Total Capital Program from District Revenue	14,827,410		0	14,584,025
District Management & Oversight				
District Administration & Management Oversight			0	0
Executive Director & Communications Services	273,000	29,824	236,558	36,442
Legal Services	65,000	2,616	40,597	24,403
Clerk	50,000		12,107	37,893
Accounting Services (and other technical support)	50,000	4,084	4,084	45,916
Insurance	17,500		18,563	-1,063
Office Expenses: supplies, postage, copying	1,500		921	579
Web programming, hosting, domain names	5,000		5,576	-576
	462,000	36,524	318,406	143,594
Total Ferry District Expenses	18,203,552	247,245	658,428	17,325,761
<i>Revenue Less Expenses</i>	<i>0</i>			

KING COUNTY FERRY DISTRICT

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Governor Chris Gregoire
Office of the Governor
PO Box 40002
Olympia, WA 98504-0002

Dear Governor Gregoire:

The King County Council created the King County Ferry District (District) in 2007 as an independent government agency to provide passenger ferry service within King County. State law required the county to submit a business plan for your approval as a condition of assuming the state's Vashon passenger-only ferry service. You approved the county's business plan in 2007. The plan included the assumption that \$8.5 million would be provided to the county from the state's sale of its passenger-only ferry vessels. We now understand that the pending sale of the state's two high-speed passenger-only vessels will net the \$4-5 million less than anticipated.

The District's financial plan is dependent on the \$8.5 million of state support. The county took a tough vote to levy a property tax beginning in January 2008 for county-provided passenger ferry service. Through its action the county has helped the State of Washington achieve its goal of focusing on auto-ferries and divesting itself of its passenger-only ferry program.

We enjoy an excellent working relationship with Washington State Ferries (WSF). This year we entered into an agreement with WSF to pay the state for passenger ferry service between Vashon Island and downtown Seattle while we get ready to contract with the King County Department of Transportation, Marine Division, for operations starting in the summer of 2009. We are also working with the state on construction mitigation for the Alaskan Way Viaduct and SR 520, corridors that could be well-served by passenger ferries. Last summer when the state closed a portion of I-5 for two weeks, ridership on King County's Elliott Bay Water Taxi increased by nearly 400 passengers a day as commuters used the Water Taxi to avoid congestion created by the closure. In New York City and San Francisco passenger ferries play an important role in emergencies when highways are closed.

We would like to meet with you and discuss ways in which we might partner to continue providing cost-effective passenger-ferry service in light of the potential state-funding shortfall. Thank you for your support.

Sincerely,

Julia Patterson
Chair of King County Ferry District Supervisors

Ron Sims
King County Executive

cc: Senator Mary Margaret Haugen, Chair, Senate Transportation Committee
Representative Judy Clibborn, Chair, House Transportation Committee
Paula Hammond, Washington State Department of Transportation
David Moseley, Washington State Ferries

Board of Supervisors: Julia Patterson, Chair | Jane Hague, Vice Chair | Dow Constantine
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Executive Director: Kjrjstine Lund

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EXHIBIT A

**SCOPE OF WORK FOR KING COUNTY FERRY DISTRICT DEMONSTRATION
PROJECT TECHNICAL STUDIES & IMPLEMENTATION PLAN**

The purpose of this technical scope of work is to give the King County Ferry District Board of Supervisors the data and information needed to make decisions about the implementation of the candidate demonstration projects as defined in FDResolution-06.2.

**Phase 1 Summary
Route Planning Analysis**

Estimated Duration	Three months following Notice To Proceed
Scope	<p>Develop and apply an Evaluation Matrix to assess the feasibility of implementing candidate new routes. Factors to be considered include existing <u>marine and uplands infrastructure, ridership potential and characteristics, origin and destination data (O&D), O&D analysis, parking capacity, parking options, and parking management, route characteristics, navigational constraints, modal connections including bus, bicycle, and pedestrian, maintenance considerations, major employers, housing and employment density, partnership opportunities, cost, environmental requirements, energy consumption, fuel emissions, and community support.</u> Cost benefit analysis will be developed to facilitate analysis of route options and route comparisons.</p> <p><u>Identification and analysis of vessel options and trade-offs including such things as vessel size, crew requirements, speed, safety, fuel consumption, customer comfort and operating costs.</u></p> <p><u>Identification of shuttle service routes and service-level in coordination with planning staff from candidate demonstration communities.</u></p> <p><u>Identification of emergency capability and capacity of each route.</u></p> <p>The feasibility matrix memorandum will also contain data at a level sufficient to enable the Ferry District to make decisions regarding the timing of route implementation, inform decisions on sequencing the introduction of candidate routes and provide the Ferry District with information necessary to develop optimal service level requirements by route. Routes with potential for <u>major to mitigate construction mitigation will also be identified (construction impacts from the Alaskan Way Viaduct, SR-520, and other etc. identified major construction impacts affecting commute time in the region).</u></p>

Deliverable	<i>Feasibility Matrix Technical Memorandum: Methodology and Outcomes</i>
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Phase 2
Route Preparations (First One - Two Routes Only)

Estimated Duration	Varies depending on route selection and implementation schedule
Scope	<p>For the first - two demonstration route:</p> <ul style="list-style-type: none"> Design minor terminal modifications Apply for and secure permits including but not limited to shoreline management, building, Coast Guard, and parking. Coordinate service with Metro Transit Develop shuttle service program with community involvement Establish and negotiate landing rights agreements with other entities, as needed Manage site improvement construction
Deliverable(s)	<p><u>Implementation Plan</u></p> <p><i>Plans, Specifications and Estimates for Terminal Facilities, as needed</i></p> <p><i>Draft and Final Agreements with other entities</i></p>

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Phase 3
Develop Service Provider Contracting Mechanism Technical Specifications & Marine
Division Proposal for Providing Service

Estimated Duration	Three months, following route selection.
Scope	<p>Develop Ferry Service RFP and evaluation criteria as needed to procure an operator of the <u>first Demonstration Route demonstration routes as selected by the Ferry District.</u></p> <p><u>Prepare technical specifications for an RFP to be issued by the Ferry District for demonstration service with options for single or multiple route operations.</u></p> <p><u>Develop proposal for Marine Division operation of demonstration routes for Ferry District consideration.</u></p>
Deliverable	<p style="text-align: center;"><i>Ferry Service RFP</i></p> <p style="text-align: center;"><i>Ferry Service Evaluation Criteria</i></p> <p style="text-align: center;"><i><u>Technical Specifications for demonstration service RFP</u></i></p> <p style="text-align: center;"><i><u>Proposal from Marine Division to operate demonstration routes.</u></i></p>

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